

MATTHEW JOHN EARLEY BSC (HONS)

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PROFILE

An accomplished technical professional and graduate with more than nine years' experience in a variety of different organisations. Proven experience in project planning, designing, and implementation of IT Infrastructure for the enterprise environment with and strong ability to increase reliability, maximise productivity and introduce new systems that will help the company save money. Looking to work for a company to push current skills and learn new skills and technologies over a prolonged period of time with the company and helping improve company's productivity and save cost.

TECHNICAL SKILLS AND KNOWLEDGE

GENERAL SKILLS:

Analytical and problem solving, Computer/Server Installation and Maintenance, Cost Benefits Analysis, IT hardware procurement, Data Integrity/Recovery, Disaster Recovery Planning, Excellent client facing communications, Hardware Maintenance, Network & Systems Security, Research & Development, Risk Assessment, Software Update, Technical Trouble Shooting, User Support (Face-to-Face, Email, Telephone, and Remote), User Training, Service Desk Support and Queue management.

INFRASTRUCTURE / PLATFORMS:

Microsoft Windows 98, XP, Vista, 7, Server 2000, 2003, 2008, 2008 R2, Windows 8, Server 2012, Windows 10
Microsoft Exchange 2003, 2007, 2010, Unified Messaging
Microsoft Office 2003, 2007, 2010, Office 2013, Web Apps, and Office 365
Microsoft Active Directory, Group Policy, OCS (Lync/Skype for Business), Remote Desktop Service, Clustered Environment, System Centre Configuration Manager, Windows Server Update Services (WSUS)
Virtualisation (VMware, vSphere, Microsoft Hyper-V, Virtual Machine Manager)
Smart Arrays, Redundant Array of Independent Disks (RAID), Network Attached Storage (NAS), Distributed File System(Dfs), File Share Cluster
Symantec Backup Exec, CA ARCserve, VEEM
Email Spam Filtering (MessageLabs, Barracuda, Websense)

NETWORKING:

TCP/IP, DHCP, DNS, Cabling, Installation, LAN Troubleshooting/ Networking issues, Telecommunications, Routers and Switches (HP, Dell, Cisco), Firewalls (Checkpoint, Barracuda, WatchGuard), Virtualisation (VLAN, Switches), VPN, Wireless, Embedded Server Management (Dell Remote Access Card, HP Integrated Lights-Out).

PROFESSIONAL EXPERIENCE

EPICOR SOFTWARE CORP (ERP SOFTWARE)

Exchange Administrator November 2012 / Present Bracknell, Berkshire

PROJECTS:

- Exchange 2003 to 2010 Migration (Upgrade of Companies Exchange environment to 2010)
- Company Exchange Acquisition (Relocation, Migration and Clean-up of Acquisitioned companies Exchange Server)
- Company Active Directory Acquisition (Relocation, Migration and Clean-up of Acquisitioned company's active directory)
- Digital room booking system (Enable users around the world to book meeting rooms in any office)
- Password Reminder (email users when password is reaching company policy age)
- SCCM Deployment and Rollout

RESPONSIBILITIES:

- 3rd line technical support for internal staff
- Microsoft Exchange Server
- Group Policy
- Active Directory
- Computer Deployment
- Asset Management
- Backup and Recovery
- Mobile Phone Support
- Video Conferencing
- System Center Configuration Manager
- Skype for Business
- ADManager Plus

FIAT GROUP AUTOMOBILES UK LIMITED (MOTOR VEHICLES MANUFACTURE)

Support Consultant (Contract)

August 2011 / August 2012

Slough, Berkshire

RESPONSIBILITIES & ACHIEVEMENTS:

2nd to 3rd line support for internal and external staff, Firewall Administration and VPN Administration (Checkpoint), Dealer Network Administration (Checkpoint), eToken Public Key Infrastructure, VMWare Administration, Printer Account Management (Equitrac Office Manager), Computer Deployment, OCS User account to Lync Migration, Active Director Administration (HP Assessment and Migration & HP Global Provisioning Tool), Mobile Phone Management, Digital Signage (LG EzSign), Video Conferencing, Backup And Restore (VEEM), Car Management System (WiTek), FIAT's uNETiversity (Interactive White Boards, Digital Signage)

PYTHAGORAS (CRM CONSULTANCY)

Support Consultant (Contract)

March 2011 / May 2011

White Waltham, Maidenhead

Active Directory Migration, Exchange Migration, Firewalls, design a solution to improve current Infrastructure, Improve Infrastructure Resilience (Networking, and power supply), Infrastructure design, build, and support (Servers, and Network, Firewall), Manage Hyper-V Environment for internal staff and external clients, Implement Remote Desktop Services (Replacement for Terminal Service)

WIN PLC (MOBILE CONTENT SUPPLIER)

IT Engineer

January 2010 / March 2011

High Wycombe, Berkshire

Active Directory, Exchange, WSUS, Fileserver, Blackberry Enterprise Server, Forefront Client Security, Office Communication Server 2007 R2, Exchange Unified Messaging, ITIL practice, FTP/STFP administration, Firewalls, Switches, Routers, Datacentre re-caballing, Manage Engine tools, Zabbix (monitoring), Dynamics CRM, Deployment server, SharePoint 2007, Project Server.

UNIVERSALPROCON LTD. (EVENT MANAGEMENT)

Desktop Support Analyst

January 2008 / December 2009

Slough, Berkshire

Active Directory 2008, Exchange 2007, WSUS, Fileserver, Blackberry Enterprise Server, Sophos Antivirus, Symantec Backup Exec, Iron Mountain, Novell E-Directory, Novell GroupWise, Novell ZenWorks, SQL Server, Search Server (SharePoint), Norton Ghost, Spiceworks (Network Asset Management), Nortel IP Phones, Citrix Access Gateway, Citrix XenServer, Messagelabs.

DALER ROWNEY LTD. (ART SUPPLY/MANUFACTURE)

Network Administrator

August 2007 / December 2007

Bracknell Forest, Bracknell

Novell E-Directory, GroupWise, Avaya IP Phones, Symantec Backup Exec, Iron Mountain, Zebra Designer, Packaging/Shipping Software, Zebra Printers.

FWA WEST LTD. (BUILDING MAINTENANCE)

IT Assistant

November 2006 / August 2007

Wembley, London

Windows NT 4, Unix, Redhat, Avaya IP Phones, Exchange 2000, Office Re-Caballing

VOLUNTARY EXPERIENCE

MICROSOFT CORPORATION

Technical Beta Tester (Voluntary)

RESPONSIBILITIES:

- Testing new Microsoft's products (Vista, Windows 7, Windows 8, Server 2008 R2, Small Business Server, Windows 2012, etc.) and reporting detailed error reports back to Microsoft for evaluation and correction if required.
- Contact with development teams at Microsoft to work out problems with errors or compatibility issues.
- On-going participations with other Microsoft products currently under development.

ACHIEVEMENTS:

- Placed in the Top 10 Beta Tester for Microsoft Windows Vista (Media Centre) out of all participating countries.
- Invited to test Windows 7 and Windows Server 2008 Release 2, and worked closely with a number of different development teams within Microsoft and 3rd party companies like CITRIX to correct some major issues.

PROFESSIONAL DEVELOPMENT

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ITIL Foundation Course	2016
Microsoft TechNet Subscription Professional	2012
Implementing, Troubleshooting and Maintaining a MS Exchange Server 2007 Infrastructure SP1 (M5047-5049-5050)	2009
Implement, Manage & Maintain a MS Windows Server 2003 Network Infrastructure (M2276-2277)	2008
Managing a Microsoft Windows Server 2003 Environment (M2274)	2008

EDUCATION

BSC APPLIED COMPUTING (HONS)

Thames Valley University, Slough

October 2003 / June 2006

Second Class Honours (Second Division)

PROJECT

R.E.X Application (Revers Engineering of XML) is a programme that will take any XML document Schema and covert this into a UML 2.0 (Unified Mark-up Language) image which is created using SVG (Server Vector Graphics), this allows for none technical management to easily read how their data is setup and linked together.

YEAR 3	<ul style="list-style-type: none">Advanced DatabasesEnterprise Networking	<ul style="list-style-type: none">Distributed SystemsMiddleware Programming	<ul style="list-style-type: none">IT IndustryProject Preparation
YEAR 2	<ul style="list-style-type: none">Object-Oriented ModellingObject-Oriented Programming	<ul style="list-style-type: none">Databases Design and ManagementNetwork Management	<ul style="list-style-type: none">Graphical User InterfaceSets and Data Structures
YEAR 1	<ul style="list-style-type: none">Computer FundamentalsInformation and Business Analysis	<ul style="list-style-type: none">Computer ApplicationsSoftware Development 1	<ul style="list-style-type: none">Introduction to the InternetSoftware Development 2

BTEC NATIONAL DIPLOMA COMPUTING (BUSINESS ICT)

East Berkshire College, Langley Campus

October 2001 / June 2003

Merit

ACTIVITIES

- Going Wakeboarding, Stand Up Paddle boarding, and Surfing to keep myself healthy and active
- Photography, Digital Editing and Artwork
- Taking pride in all my work, with a high standard, and learning new skills

ACCREDITATIONS AND LICENSES

- Full Clean UK Driving License (Cat B, B1, f k p)

REFERENCES AVAILABLE ON REQUEST

References available on LinkedIn - <https://uk.linkedin.com/in/o0MattE0o>